

College of Design 2018-2019 Lectures Funding Request

Complete this form to request funds from the College of Design Lectures & Exhibitions Committee.

Proposed Event/Speaker: _____

Proposed Title/Topic: _____

Speaker's Current Affiliation: _____

Proposed Date(s): _____ Is This Flexible? Yes No

Proposed Place: _____ Is This Reserved? Yes No

Proposed Time: Morning Afternoon Evening Specifically: _____

Faculty Member(s) in charge of logistics: _____

Cost Information You Have Obtained:

	Details	Amount
Honorarium		
Travel (air and/or ground)		
Lodging		
Workshop materials		
Promotion		
		Estimated Total:

Other Funding Sources:

University

\$ _____ Source: _____

Student Group: _____

\$ _____

Home Dept./Program: _____

\$ _____

Grant: _____

\$ _____

Other Dept./Program:

\$ _____

\$ _____

\$ _____

Other: _____

\$ _____

Amount Requested from the College of Design: \$ _____

Please attach a speaker CV, short speaker biography, lecture/exhibition title, abstract of lecture/exhibition, and any additional information for the committee to review for Fall 2018 or Spring 2019 lectures funding requests and submit to Rachel Moylan, 146 Design, by Thursday, Nov. 15, 2018. Requests will be reviewed twice per semester or until funds are expended.