

College of Design Career Days

March 3-4, 2005

Registration Form

Please return the completed registration form by Tuesday, February 1, 2005 to assure that your firm will be included in all event publicity.

College of Design Career Days 2005
297 College of Design
Iowa State University, Ames, IA, 50011
E-mail: mhutches@iastate.edu

Refer to the on-line Preliminary Schedule for details. If you have additional questions about the event, contact Margo Hutcheson, 515-294-0735.

Company Name: _____

City: _____ State: _____

Primary Contact: _____

Telephone #: _____

E-mail: _____

Fax: _____

Number of Parking Permits needed: _____

Please include the names of representatives who will be attending Career Days and also indicate if representatives are ISU Alumni.

1) _____

2) _____

3) _____

4) _____

Please include a brief description of your firm's specialties.

(To see what information was included last year go to the Archives section on the Career Days Website; then click on Students.)

Website: _____

Please list all cities and states where your firm has offices. (We hope that you will refer resumes to appropriate staff in all office locations.)

Career Days fees cover parking, tables, chairs, lunches, refreshments, Thursday evening reception, and Friday lunch.

\$100.00 Private sector: firms, businesses and industry.

\$65.00 Non profit sector: educational institutions, government agencies, non-profit organizations.

Yes! We plan to attend the ISU College of Design Career Days 2005. Our registration fee of \$100 is enclosed. Please make checks payable to: ISU College of Design Career Days.

Yes! We plan to attend the ISU College of Design Career Days 2005. Our registration fee will be mailed separately.



Thursday, March 3, 2005

Firm displays: Your allotted exhibit space is 8' x 3'. Please bring extension cords if needed and indicate below any special needs.

- An 8' x 3' Table
- No Table Needed
- Wall Space
- Electrical outlets
- Other Needs: _____

Lunch: Please plan lunch for _____ # representatives from our firm.

Evening Reception in the College of Design Atrium

- Yes!** Please plan for _____ # representatives from our firm.
- Yes!** Our firm is planning to donate door prizes.

Interviewing at Career Day

Career Days interviews are scheduled for Friday, March 4. However, if you cannot interview on Friday, feel free to interview students informally on Thursday at your exhibit space, at tables located in the South Forum (Atrium) or at the tables on the second floor, south end, akna Vendoland. We are not reserving space for interviews on Thursday.

- Our firm plans to conduct informal interviews on Thursday, March 3.
- Our firm would like to reserve interviewing space for Friday, March 4.

If you would like to promote opportunities prior to Career Days please send a position description via e-mail to: mhutches@iastate.edu

Please X all that apply

- Interviewing for summer internships
- Interviewing for full-time jobs for graduates
- Mock interviews: providing interviewing experience for design students.

Please indicate with an X the majors/students you would like to interview

- Architecture
- Art and Design
- Community and Regional Planning
- Graphic Design
- Interior Design
- Landscape Architecture
- 3-D Modeling and animation

Friday Interview Schedules

Interviews will be scheduled on the hour and half hour allowing 5 minutes for students to travel from interviewing sites. Please check your preference.

- 25 minute interviews
- 55 minute interviews
- Other, please explain _____

Pizza lunch with students on Friday:

- Yes!** We are planning to attend. Please plan lunch for _____ # representatives from our firm.

Thanks, we look forward to seeing you!