

Date \_\_\_\_\_

*NOTE: Applications are encouraged by April 1 for projects to be completed during summer and fall semester, and by November 1 for projects to be completed during spring semester.*

**1. Applicant/organization name**

\_\_\_\_\_

**2. Have you discussed your proposal with someone at Iowa State University or Iowa State University Extension?**

Yes     No    If yes, with whom have you spoken? \_\_\_\_\_

**3. Type of organization (of the primary applicant)**

- Local government
- Nonprofit
- Other \_\_\_\_\_

**4. a. Primary contact information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City Zip

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**b. Additional contacts' information**

Name: \_\_\_\_\_

Relationship to the applicant: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City Zip

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship to the applicant: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City Zip

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**5. Provide narrative descriptions for each of the following items. Attach an additional sheet if necessary.**

(a) Describe the applicant organization and your relationship/role to it.  
(Please limit your response to fewer than 150 words.)

(b) Describe the need. (Please limit your response to fewer than 200 words.)

(c) Describe the project as you see it. (Please limit your response to fewer than 200 words.)

(d) Describe the abilities, offices, financial resources, local expertise, services that can be offered, etc., reflecting the local organizational strength available to assist in leading to successful implementation of the proposed project(s). (Please limit your response to fewer than 250 words.)

**6. Attach a letter of support for your PLaCE proposal from your local county extension education director and/or area extension community development specialist.**

Please return this application to:

**PLaCE Program  
Institute for Design Research and Outreach  
Iowa State University  
126 College of Design  
Ames, IA 50011-3091**