

Your name

14 Paradise Lane · Ames · Iowa
515-345-9876 · e-mail: resume@iastate.edu
on-line portfolio: <http://www.public.iastate.edu>

Notes & ideas

Objective

To obtain an interior design internship, June-August 2007

Education

Bachelor of Fine Arts in Interior Design, FIDER accredited
THE COLLEGE OF DESIGN, IOWA STATE UNIVERSITY Ames, Iowa
junior status: graduation in May 2008

Studio projects

- Perhaps you might want to describe an individual or team project, charette, telling the reader what you accomplished or learned from the experience

Summary, skills, profile, qualifications

Create a summary of your skills, talent, knowledge and strengths you have to offer a firm. Give the reader a reason to take a closer look. Ideas: Thorough understanding of design process, presentation skills, design sensitivity, creativity, knowledge of woods and finishes, teamwork, collaboration with design team, drafting, AutoCAD, model making, rendering, lighting, communication skills, client/customer service experience, sketching, idea generator, strong work ethic, ability to communicate visually, project knowledge, space analysis and design, talent in integration of color & texture, knowledge of ADA requirements, attention to details, experience in residential/commercial design, space planning, critical analysis, exceptional design talent with strength in ...

Experience

Gained excellent customer service experience through part-time and summer positions to finance college education

Sales assistant. Fiddler Office Systems, Cedar Rapids, Iowa, Summers 2006, 2005

- Communicated effectively with clients; provided sales support
- Learned the value of quality customer service in a retail sales environment

Leadership and Activities

- List student professional organizations first
- Created stage sets for campus theater events and "Stars over Veishea"